

**Standards & Audit Committee
Work Programme
2022/23**

Dates of Meetings: 7 July 2022, 20 October 2022, 24 November 2022 and 23 February 2023

Topic	Lead Officer
7 July 2022	
Audit Progress Report for 2020/ 21 External Audit	BDO / Jonathan Wilson
Regulation of Investigatory Powers Act (RIPA) 2000 – Activity Report 2021 /22	Lee Henley
Counter Fraud & Investigation Annual Report & Strategy	David Kleinberg
Annual Review of Risk and Opportunity Management and the Policy, Strategy and Framework	Andy Owen
In Quarter 4 (2021/22) Review of the Strategic/Corporate Risk and Opportunity Register	Andy Owen
Ethical Standards Report	Matthew Boulter
Complaints received under the Members' code of conduct	Matthew Boulter
Red Reports (as required)	

20 October 2022	
Annual Complaints & Enquiries Report 2021/22	Lee Henley
Annual Information Governance Report April 2021 - March 2022	Lee Henley
In Quarter 2 Refresh of the Strategic/Corporate Risk and Opportunity Register	Andy Owen
Counter Fraud & Investigation Performance Report Q1	David Kleinberg
Red Reports (as required)	
24 November 2022	
Regulation of Investigatory Powers Act (RIPA) - Activity Report 2022/23 (April to September)	Lee Henley
Internal Audit Charter 2022	Gary Clifford
Counter Fraud & Investigation Quarterly Update (Q2)	Michael Dineen
Complaints received under the Members Code of Conduct	John Jones
Internal Audit Progress Report 2022/23	Gary Clifford
Red Reports (as required)	
23 February 2023	
Audit Progress Report for the Year Ended 31 March 2022 – Verbal Update	BDO / Jonathan Wilson

In Quarter 4 Review of the Strategic/Corporate Risk and Opportunity Register	Andy Owen
Counter Fraud & Investigation Quarterly Update (Q3 Oct-Dec)	Michael Dineen
Internal Audit Progress Report 2022/23	Gary Clifford
Internal Audit Charter 2022	Gary Clifford
Internal Audit Protocol	Gary Clifford

Reports for 2023/24:

Internal Audit Strategy 2021/22 to 2023/23 and Annual Internal Audit Plan 2023/24 – Gary Clifford – 1st meeting
Chief Internal Auditor's Annual Report – Year ended 31 March 2022 – Gary Clifford – 1st meeting
Annual Review of Risk and Opportunity Management and the Policy, Strategy and Framework – Andy Owen
Update of Program and Project Management – Mark Bradbury
A13 Widening Project – Mark Bradbury / Kevin Munnelly
Stanford-Le-Hope Transport Projects - Mark Bradbury / Kevin Munnelly
Investment Briefing – Jonathan Wilson
Financial Statements and Annual Governance Statement 2020/21 - BDO / Jonathan Wilson
Audit Completion Report – BDO/ Jonathan Wilson

Clerk: Rhiannon Whiteley
Last Updated: February 2023